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# RECORD OF PROCEEDINGS

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## Minutes of the Meeting of the Board of Directors of Bachelor Gulch Metropolitan District January 23, 2024

A Special Meeting of the Board of Directors of Bachelor Gulch Metropolitan District, Eagle County, Colorado, was held January 23, 2024 at 1:00 pm. MST, via Zoom video conference.

**Attendance:** The following Directors were present and acting:

- Russ Coburn
- Michael DeMane
- Mike Leeds
- Blair Hayes

Also in attendance were:

- Sean Sprague, Bachelor Gulch Metro, Ops Asst Manager
- Dave Berg, Bachelor Gulch Metro, Manager
- Ken Marchetti, Marchetti & Weaver, LLC
- Kenji Nakata, Marchetti & Weaver, LLC Secretary for the Meeting
- Hugh Fairfield-Smith, Eagle River Fire Protection District

The following Directors were absent and excused:

- Linda Flanders

### Call to Order

The Meeting of the Board of Directors of the Bachelor Gulch Metropolitan District was called to order by Chairman Leeds at 1:00 p.m. noting a quorum was present.

### Consideration of Agenda

Consideration of Samsara Contract will be added to other Business

### Public Comment

There was no public comment.

### Minutes

Upon review and by motion duly made and seconded it was unanimously

**RESOLVED** to approve December 13, 2023 Meeting Minutes meeting minutes as presented.

By motion duly made and seconded it was unanimously

**RESOLVED** to approve January 9, 2024 Special meeting minutes as presented.

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## Legal

### Eagle River Fire Protection Dist and Eagle Valley Wildland Intergovernmental Agreement

Mr. Fairfield-Smith presented an overview of the results of 2023's agreement and asked if the Board would agree to the same contract for 2024. There was general discussion.

By motion duly made and seconded it was unanimously

**RESOLVED** to approve the Intergovernmental Agreement Between Eagle River Fire Protection District and Bachelor Gulch Metropolitan District.

## Business

### Public Safety

A written report was included in the meeting packet and reviewed by the Board members.

### Operations Report

A written report was included in the meeting packet and presented by Mr. Berg.

### Adoption of 2024 Meeting Calendar

By motion duly made and seconded it was unanimously

**RESOLVED** to adopt the 2024 Meeting Calendar as presented.

### 24-Hour Posting Location Resolution

In September 2019 the Board adopted a Resolution to post meeting notices online on the District's website. In the event the internet is down the Public Safety Gatehouse at 0511 Bachelor Gulch Trail is designated as the emergency posting location.

Upon review and by motion duly made and seconded it was unanimously

**RESOLVED** to approve the 2024 24-Hour Posting Location Resolution.

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## **2024 Admin Matters Resolution**

The Administrative Matters Resolution outlines items such as publications, required filings and deadlines. It states who will be performing those tasks to keep the District in good standing.

Upon review and by motion duly made and seconded it was unanimously

**RESOLVED** to approve the 2024 Admin Matters Resolution.

## **Samsara**

Mr. Berg informed the Board they had not approved the contract with Samsara at the previous meeting and requested consideration. He reminded the Board the equipment and tools, provided by Samsara, to track their plows and vehicles has proven very useful.

By motion duly made and seconded it was unanimously

**RESOLVED** to approve the Samsara Contract.

## **Financial**

### **Financial Report**

Mr. Marchetti reviewed the December 31, 2023 Prelim Year-End Financial Statements and reported financials were moving in accordance with the 2023 budget.

### **Routine Accounts Payable List**

Upon motion duly made and seconded it was unanimously

**RESOLVED** to approve the Routine Accounts Payable List as presented.

### **Non-Routine AP List**

Upon motion duly made and seconded it was unanimously

**RESOLVED** to approve the Non-Routine Accounts Payable List as presented.

## **Adjournment**

There being no further business to come before the Board, upon motion duly made and seconded it was unanimously

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**RESOLVED** to adjourn the meeting of the Bachelor Gulch Metropolitan District Board of Directors held January 23, 2024.

Respectfully Submitted,

Kenji Nakata  
Secretary to the Meeting