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# RECORD OF PROCEEDINGS

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**Minutes of the Regular Meeting  
of the Board of Directors of  
Bachelor Gulch Metropolitan District  
August 23, 2023**

A Regular Meeting of the Board of Directors of Bachelor Gulch Metropolitan District, Eagle County, Colorado, was held August 23, 2023 at 1:00 pm. MST, via Zoom video conference.

**Attendance:** The following Directors were present and acting:

- Linda Flanders
- Russ Coburn
- Michael DeMane
- Blair Hayes
- Mike Leeds

**Also in attendance were:**

- Sean Sprague, Bachelor Gulch Metro, Ops Asst Manager
- Dave Berg, Bachelor Gulch Metro, Manager
- Ken Marchetti, Marchetti & Weaver, LLC
- Kenji Nakata, Marchetti & Weaver, LLC Secretary for the Meeting
- Ken Fellman, Kissinger & Fellman, P.C.
- Teresa Friel, JER HR Group, Senior HR Consultant
- Lee Hoover, Vail Resorts
- Rob Shearon, Ride 4 Recovery
- Jessica Taing, Ride 4 Recovery

**Call to Order**

The Meeting of the Board of Directors of the Bachelor Gulch Metropolitan District was called to order by Chairman DeMane, noting a quorum was present.

**Consideration of Agenda**

There was no change to the agenda.

**Public Comment**

There was no public comment

Mike Leeds Joined at 1:15 PM

**Minutes**

Upon review and by motion duly made and seconded it was unanimously

**RESOLVED** to approve July 26, 2023 meeting minutes as presented.

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## Bachelor Gulch Metropolitan District August 23, 2023 Meeting Minutes

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### Business

#### Ride 4 Recovery

There was general discussion regarding the Ride 4 Recover event. The Board and Mr. Hoover expressed their interest in holding the event and how they appreciated the idea behind Ride 4 Recovery; however, due to short notice and the need of more time to plan for the event, the Bachelor Gulch Metro District and Bachelor Gulch Village Association would not be able to accommodate the Ride 4 Recovery event this year. Director Leeds informed Mr. Shearon that more advanced notice would be needed to host this event.

#### HR Memo Updated Colorado Employment Laws & Notifications

Ms. Friel reviewed her memo which outlines recent legislation related to human resources and payroll.

Director DeMane questioned SB23-017, and how Operations would function and clear the roads under “inclement weather”, as this was large part of the District’s duties during the winter months. There was general discussion of how staffing would be affected.

The new laws will be included in the Employee Handbook which will be sent to Mr. Fellman’s office for final review before it is circulated to the employees.

#### Review and Consideration of Proposals for Compensation and Benefits Survey

Mr. Berg informed the Board, JER and One Digital submitted proposals to conduct a compensation survey for the District. There was general discussion. Director Hayes asked why the surveys were being brought back to the Board for consideration. Mr. Berg responded the surveys were to research personnel costs throughout the valley to assist with budgeting. The Board noted without additional pay increases throughout the year, the District is still at the top end of the market average with regards to pay and therefore conducting an additional survey isn’t considered necessary. The Board asked Mr. Berg to decline the proposals.

#### Public Safety

A written report was included in the meeting packet and reviewed by the Board members.

#### Operations Report

A written report was included in the meeting packet.

### Financial Statements

#### Review and Consideration of 2023 Audit Requests for Proposals

Mr. Marchetti reviewed the proposals for 2024 Audit and there was discussion regarding fees and experience. Following discussion, by motion duly made and seconded it was unanimously

**RESOLVED** to engage McMahan & Associates, LLC to perform the 2024 audit.

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## Bachelor Gulch Metropolitan District August 23, 2023 Meeting Minutes

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### Financial Report

Mr. Marchetti reviewed the financial statements. He reported financial results are favorable to budget but there was somewhat of a slowing on sales tax, but overall numbers were up for the year.

### **Routine Accounts Payable List**

Upon review and by motion duly made it was unanimously

**RESOLVED** to approve the Routine Accounts Payable List as presented.

### **Non-Routine AP List**

Upon motion duly made and seconded it was unanimously

**RESOLVED** to approve the Non-Routine Accounts Payable List as presented.

### **Other Business**

The Board reviewed the 2023 Budget Calendar for scheduling issues and adopted the calendar with minor changes.

### **Adjournment**

There being no further business to come before the Board, upon motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the meeting of the Bachelor Gulch Metropolitan District Board of Directors held August 23, 2023.

Respectfully Submitted,

Kenji Nakata  
Secretary to the Meeting