
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Board of Directors of Bachelor Gulch Metropolitan District January 26, 2022

A Regular Meeting of the Board of Directors of Bachelor Gulch Metropolitan District, Eagle County, Colorado, was held Wednesday, January 26, 2022 at 2:00 pm. MST, via Zoom video.

Attendance: The following Directors were present and acting:

- Paul Jardis
- Russ Coburn
- Mike Leeds

The following Director was absent and excused:

- Blair Hayes

Also in attendance were:

- Maureen Crofton, Bachelor Gulch Public Safety
- Sean Sprague, Bachelor Gulch Metro, Ops Asst Manager
- Dave Berg, Bachelor Gulch Metro, Manager
- Ken Fellman, Kissinger & Fellman
- Ken Marchetti, Marchetti & Weaver, LLC
- Debbie Braucht, Marchetti & Weaver, LLC Secretary for the Meeting

Call to Order

The Meeting of the Board of Directors of the Bachelor Gulch Metropolitan District was called to order by Chairman Jardis, noting a quorum was present.

Consideration of Agenda

Director Leeds would like to add recognition of staff to the Agenda.

Public Comment

There was no public comment.

Minutes

Upon review and by motion duly made and seconded it was unanimously

RESOLVED to approve the December 8 and December 28 Special meeting minutes with changes.

Public Safety Report

A report was included in the meeting packet. Ms. Crofton stated she had nothing more to add.

RECORD OF PROCEEDINGS

Bachelor Gulch Metropolitan District January 26, 2022 Meeting Minutes

Operations Report

A report was included in the meeting packet, no additional discussion.

Director Leeds wanted to recognize the efforts of the operations crew for keeping the streets plowed and safe during the recent snowstorms. Directors Coburn and Jardis agreed.

Healthy Families Workplace Act Update for Employee Handbook

Due to changes in the law the paid Sick Leave Policy had to be updated. The accrual rate increased slightly and seasonal or part-time employees will now accrue sick leave but at a different rate than the full-time year-round employees. A copy of the revision was included in the meeting packet. Upon motion duly made and seconded it was unanimously

RESOLVED to approve the changes to the Sick Leave Policy.

Employee Handbook Changes and Updates

Mr. Berg stated while the Sick Leave Policy was being reviewed and updated by Mr. Fellman's office he had them review the entire Employee Handbook. Additionally, the section regarding the Retirement Plans needed to be updated since the District changed administrators and a new 457 option was added. His memo highlighting suggested changes was included in the meeting packet. Upon motion duly made and seconded it was unanimously

RESOLVED to approve the changes and updates to the Employee Handbook as recommended and presented.

Personnel Evaluations

Director Jardis stated there have been questions of who has access to the Employee Personnel Evaluations. He would like to see a recommendation from the Personnel Committee regarding who should or needs to have access to them. There have also been discussions about the chain of command and who is reporting to whom; in part, a change needs to be made to the Job Descriptions. Directors Leeds and Coburn both agree these topics need a more in-depth discussion with the Board so more time in a Board meeting.

Board Member Vacancy

There was discussion of potential candidates to fill the vacancy on the Board and Director Jardis' seat as he is not seeking re-election. For appointment Director Jardis stated interested parties will need to submit a resume and

RECORD OF PROCEEDINGS

Bachelor Gulch Metropolitan District January 26, 2022 Meeting Minutes

attending a Board meeting would be useful. The vacancy will be considered again at next month's meeting.

Maintenance of Private Property

Recently there have been requests to Board members and staff to plow. The District is a public entity and it is not in the public's interest to plow or clean private property. There are a few instances where the District needs to turn the snowplows around and instead of backing up to turn around they drive around a private road with their plows down. The other instance is a spur road off Bachelor Ridge between Tall Timber and Skywatch. The road was not dedicated on the plat so easements were granted to allow the District access to plow the road, it is not a driveway. In this instance, there is no association that could take on this task as there are in other locations and the Board believed it an oversight by the developer. There was discussion of what can and cannot be plowed by the District and Director Leeds asked what the additional work load would be. Mr. Berg stated there would be no end to it. The Board asked Mr. Fellman to look into this matter and come back to the Board with a draft policy. Mr. Berg suggested maybe now was time to review the Internal Road Regulations to see if they needed to be updated. The Board agreed and asked Mr. Berg, Mr. Sprague and Ms. Crofton to review them.

2022 Meeting Calendar

Upon review and by motion duly made and seconded it was unanimously

RESOLVED to adopt the 2022 Meeting calendar as the 4th Wednesday of every month at 2:00 pm except in November and December when it will be the 2nd Wednesday.

24-Hour Posting Resolution

In September 2019 the Board adopted a Resolution to post meeting notices online on the District's website. In the event the internet is down the Public Safety Gatehouse at 0511 Bachelor Gulch Trail is designated as the emergency posting location. Upon review and by motion duly made and seconded it was unanimously

RESOLVED to approve the 24-Hour Posting Resolution.

District Manager Oversight

This discussion was tabled to the next meeting, since Director Hayes was absent.

Executive Sessions

RECORD OF PROCEEDINGS

Bachelor Gulch Metropolitan District January 26, 2022 Meeting Minutes

This discussion was tabled to the next meeting, since Director Hayes was absent.

Financial Statements

Mr. Marchetti stated the District ended the year with a surplus and reviewed the comparative mill levies memo that was included in the meeting packet.

Accounts Payable

Upon review and by motion duly made and seconded it was unanimously

RESOLVED to approve and ratify the Accounts Payable List.

Adjournment

There being no further business to come before the Board, upon motion duly made and seconded it was unanimously

RESOLVED to adjourn the meeting of the Bachelor Gulch Metropolitan District Board of Directors held January 26, 2022.

Respectfully Submitted,



Secretary to the Meeting